The Tech chronicle

What's New

If you use Office 365 for email, you may not realize your email backups are only available for 30 days. If your emails get deleted and you don't realize it right away, you may not be able to restore from Microsoft's backup.

The good news is we've added a product that includes: backup of Office 365 emails, contacts and calendars; unlimited retention; instant full search of Office 365 data; and military-grade encryption.

We feel strongly that this product provides a critical benefit for Office 365 clients and it starts at \$4.15 per mailbox per month,

Reach out to learn more about protecting your Office 365 data!

June 2022



This monthly publication provided courtesy of Craig Covington co-owner Canon Capital Technologies

Our Mission

To enhance our customers quality of life and the health of their business.



As we progress through 2022, more and more Gen Zers will be entering the workforce. When millennials entered the workforce, we saw different attitudes and behaviors than ever before, and we should expect Gen Zers to come with their own uniqueness and differences. You may think that since they are the first full generation to grow up in the digital age they will be wellprepared for any technological challenges and security issues that arise, but that isn't always the case.

Since most Gen Zers grew up with a smartphone and social media, they're more likely to share information without any regard for security. According to Entrepreneur, many Gen Zers struggle to distinguish between friends they met online and in real life.

Cybercriminals could use this knowledge to carefully craft social media profiles to gain access to valuable information about the individual and possibly even their workplace.

There are many common issues that plague Gen Zers when it comes to cyber security. Password issues seem to be the most prevalent. According to a recent Harris Poll, 78% of Gen Zers use the same password across multiple accounts. That's up 10% to 20% when compared to millennials, Gen Xers and baby boomers. Other common issues include safe browsing habits and tracking basics.

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Over the next few years, there's a good chance that you will hire a Gen Zer for some role in your business. You're probably wondering how you can prepare your cyber security so it's ready to handle whatever the next generation brings.

It's important that you're proactive in your strategy. Waiting until you already have Gen Zers in your workplace could leave your information unprotected or make your company open to cyber-attacks.

Before anything else, you need to develop an information security training program. It's imperative that your company have a wellestablished cyber-secure culture that everyone has bought into. That way, when you have new hires, you can put them through the same training while your other employees demonstrate proper techniques through behavior. Make sure your training is up-to-date and that you continue to update it whenever new software or technology is released.

Remember when I said that many Gen Zers struggle with password security and often use the for their arrival. Don't wait for them to start at same password for every account? If they continue to do that and use the same password for their personal and professional accounts, it could leave your business vulnerable.

Start implementing password manager programs in your business as soon as possible to avoid this

dilemma with any current or future employees. Password managers make more complicated and secure passwords that your average hacker can't crack.

"78% of Gen Zers use the same password across multiple accounts."

If you truly want to keep your business protected from cybercriminals, you can hire a managed services provider to take care of your IT needs. MSPs are all about being proactive. You'll get around-the-clock monitoring, data encryption and backup, network and firewall protection, security awareness training and so much more.

Basically, all of your cyber security concerns will be covered when you hire an MSP, and you won't even have to worry about the next generation making things more difficult.

As Gen Zers enter the workforce, it's important that business owners across the country prepare your business to make changes to your cyber security plan. Be proactive and do what you need to ensure that your business is fully prepared.

Free Report: Protecting And Preserving Your Company's Critical **Data And Computer Systems**



Critical Data And Operations To Just Anyone!

This report will outline in plain, nontechnical English the common mistakes that many small-business owners make with their computer networks that cost them thousands in lost sales, productivity and computer repair bills, and will provide an easy, proven way to reduce or completely eliminate the financial expense and frustration caused by these oversights.

Download your FREE copy today at www.ccmgtech.com/protect or call our office at (267) 381-2025.

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Avoid These E-mail Marketing Tactics

E-mail marketing campaigns are performed by almost every company because they're a cost-effective way to reach a large number of potential customers.

However, have you ever felt like your campaign was not getting the attention it deserves?

Is it possible you did something that actually turned people away from your campaign? You'll want to reconsider your approach if you're doing any of the following:

- Using clickbait subject lines
- Using your e-mails only as a platform to sell
- Sending too many emails too often
- Failing to personalize any of your e-mails
- Focusing on companyrelated content instead of making it relatable

3 Ways To Get Your Life Back



When first starting out in my career, I had a meeting with an executive where I worked that completely revolutionized how I viewed things. While sitting in her office, I noticed a small picture frame on her desk that had a note with the words "eat lunch" on it. I asked her why she had that sign, and she responded by saying that she'd become too busy to eat lunch most days. This scene absolutely horrified me. Work is not supposed to suck the life out of you. After this experience, I decided to never be in a similar situation, and I wanted to make an effort to ensure that other business leaders never felt like their work controlled every

aspect of their lives. I developed three

ways for business leaders to reclaim

their lives. While doing each one will

help in its own way, in order to truly

get your life back, you need to do all

The first thing you need to do is make personal goals. We're always setting new goals when it comes to our businesses, but we also need to have goals for our everyday lives. These goals must line up with what you want to do when you're away from the office. I know of one CEO who set a goal to be at home when

his teenager was off from school at least four days a week. Figure out what you want to accomplish at home or with your family, and make the necessary changes to ensure that reality.

Just setting goals might not be enough. You also need to schedule personal time. I called one of my colleagues recently, and when he answered, he asked a question about a diaper bag. I felt confused by this at first, but he clarified that he had taken the morning off to bring his family to the zoo since the kids returned to school the next day. Always leave time for yourself and your family. If somebody is trying to schedule your time over one of your personal commitments, tell them you are not available.

The final way to reclaim your personal life is the "delete, delegate, delay and do" method. When you first get a task, just don't do it and delete it. If it's too high of a priority, see if you can delegate it to someone else. If there's nobody to delegate to, see if you can delay. If that's not practical, then just do it. If you follow these three tactics, you'll see positive results in your personal and professional lives.



three.

Dr. Geoff Smart is chairman & founder of ghSMART, a leadership consulting firm that exists to help leaders amplify their positive impact on the world. Dr. Smart and his firm have published multiple New York Times best sellers. He stays active in his community and has advised many government officials.